HEALTH & SAFETY POLICY

THE RED HOUSE STEPNEY INC.

AKA "HOPPERS"

Registered Office: Red House Stepney Inc, St Mary Le Bow, Cheapside, London EC2V 6AU

Premises: Hoppers, Five Oak Green Road, Five Oak Green, Tonbridge, Kent TN12 6RL

Registered Charity Number: 208940

Registered Company Number: 103592

Number of Employees: None

The health and safety policy sets out how we shall protect guests, visitors, volunteers and contractors while on the premises at Hoppers.

The health and safety policy is a written document which details our commitment to maintaining a safe environment for all those using our premises. It also sets out the responsibilities and arrangements for achieving this.

General Policy Statement of Intent

Our policy is to ensure, so far as is reasonably practicable, that activities at Hoppers are carried out safely and do not pose a risk to the health and safety of our guests, visitors, volunteers and contractors and others who may use the premises we are responsible for. This will be in accordance with good practice and any relevant statutory provisions where they apply. Relevant risk assessments will be conducted and action taken to reduce the risks.

The Trustees accept their overall responsibility for this. We shall ensure that adequate resources are made available to achieve this objective. Any decisions we make will have due regard for it.

The Trustees will have specific responsibility for this policy and its implementation. We shall keep health and safety matters under review at appropriate intervals. We shall monitor the effectiveness of the policy, amending it where we believe it is no longer valid.

It is the duty of each user of the premises to exercise personal responsibility for their own safety and that of others. This policy will be brought to their attention. We shall try to ensure that everyone involved with Hoppers plays his or her part in its implementation.

Further detail about our organisation and arrangements for managing health and safety is set out in this document. A copy of it will be kept on site at Hoppers and made available to others on request.

Organisation and Responsibilities

The Trustees in exercising overall responsibility for implementing our policy will ensure that:

- The standards set out in this policy are implemented and maintained
- Where necessary, specialist health and safety assistance is obtained

- Fire safety
- First Aid and the location of local medical services
- Evacuation
- Use of equipment, electrical safety and power failure
- Cleaning, infection risks and food storage facilities
- Rules regarding the welfare of children and vulnerable adults
- Provision of emergency supplies
- Information checklist for guests
- Insurance.

Signature:

Office:

CHAIR OF TRUSTEES
16. II. 22

Date:

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