

The Red House (Stepney) Privacy Notice

References in this privacy notice to the Act are to the Data Protection Act 1998 and The General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) as amended.

Who we are

Our legal name is the Red House (Stepney) and we are both a limited company by guarantee (Company No. 103592) and a registered charity (No. 208940). Our registered office address: St Mary-Le-Bow Church, Cheapside, London EC2V 6AU. Our operating name is Hoppers, Kent.

We are committed to protecting and respecting your privacy

This policy describes the basis on which any personal data we collect from you, or that you provide to us, will be processed by us via:

- The use of our website www.hopperskent.org
- Hoppers Friends enrolment form and donation form
- Completion of booking forms

When you do the following you are accepting and consenting to the practices described in this policy:

- Visit our website
- Make a booking with us
- Ask to become a Hoppers Friend
- Make a donation
- Ask to leave a legacy to us in your will.

The data controller is the Company Secretary of the Red House (Stepney) Ann Morisy email contact: morisy@btinternet.com Please contact the Company Secretary should you have any concerns regarding our use of your data.

Information we collect from you

We will collect and process the following data about you:

Information you give us. This is information about you that you give us by filling in forms on our website or by corresponding with us by phone, e-mail or otherwise. It includes information you provide when you register to use our site, make a booking, search for a booking or participate in social media functions on our site, and when you report a problem with our site. The information you give us may include your name, address, e-mail address and phone number, financial and credit card information, personal description and photograph.

Uses made of the information

We use information held about you in the following ways:

Information you give to us. We will use this information:

- To carry out our obligations arising from any contracts entered into between you and us and to provide you with the information, products and services that you request from us;
- To provide you with information about other goods and services we offer that are similar to those that you have already purchased or enquired about;
- To provide you, or permit other members of our group to provide you, with information about us, our activities, fundraising and services we feel may interest you. If you are an

existing customer or a Hoppers Friend, we will only contact you by electronic means (e-mail or SMS) with information about goods and services similar to those which were the subject of a previous sale or negotiations of a sale to you. If you do not want us to use your data in this way, please tick the relevant box situated on the form on which we collect your data;

-To notify you about changes to our service;

To ensure that content from our site is presented in the most effective manner for you and for your computer.

Information we collect about you. We will use this information:

-To administer our site and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;

-To allow you to participate in interactive features of our service, when you choose to do so;

As part of our efforts to keep our site safe and secure

Disclosure of your information

You agree that we have the right to share your personal information with:

Any subsidiary or holding company of our group as defined in section 1159 of the UK Companies Act 2006.

Selected third parties including business partners, suppliers and sub-contractors for the performance of any contract we enter into with you;

Analytics and search engine providers that assist us in the improvement and optimisation of our site;

We will only disclose your personal information to third parties:

-In the event that we sell or buy any business or assets, in which case we will disclose your personal data to the prospective seller or buyer of such business or assets.

-If we or substantially all of our assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.

-If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our terms of use and other agreements; or to protect the rights, property, or safety of us, our customers, or others.

Where we store your personal data

By submitting your personal data you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Your rights

You have the right to ask us not to process your personal data for marketing purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to

collect your data. You can also exercise the right at any time by writing to us at our registered office address or via the contact form on our website.

Access to information

The Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act.

Changes to our privacy policy

Any changes we make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to our privacy policy.

November 2018